



KITCO LTD.
MM GARDENS, CHURCH LANDING ROAD,
NEAR KERALA FINE ARTS HALL,
ERNAKULAM - 682016
CIN: U74140KL1972GOI002425
e-mail: mail@kitco.in website: www.kitco.in

**NOTICE INVITING APPLICATION FOR SELECTION OF CHARTERED ACCOUNTANT
FIRM FOR THIRD PARTY AUDITING OF PROJECT MANAGEMENT CONTRACT
BETWEEN KTDC AND KITCO FOR THE CONSTRUCTION OF KTDC RAINDROPS
HOTEL PROJECT AT CHENNAI**

KITCO Ltd., a Public Limited Company established by IDBI & Government of Kerala in 1972 and presently having major shareholding by Central/State Financial Institutions, Public Sector Banks and Government of Kerala for providing industrial, technical and management consultancy services invites applications from the firms of practising Chartered Accountant (CA) firms for the Third Party Auditing of Project Management Contract between Kerala Tourism Development Corporation (KTDC) and KITCO Limited, Kochi (KITCO) for the Construction of KTDC Raindrops Hotel Project at Chennai, wherein KITCO was the Project Management Consultant on a deposit work basis to KTDC, Department of Tourism, Government of Kerala with a total transaction amount of Rs.18.50 Crore (approx.)

The audit fee is estimated at Rs.1,25,000/-. The appointment of Third Party Project Management Contract Auditing Firm including terms and conditions shall be subject to the approval of KTDC.

Last date for submission of application: 10th October 2022.

The detailed criteria, conditions including format for submitting financial proposal is provided on our website www.kitco.in

FOR KITCO LTD.,

Managing Director

Kochi

30.09.2022



KITCO LTD.
MM GARDENS, CHURCH LANDING ROAD,
NEAR KERALA FINE ARTS HALL,
ERNAKULAM - 682016
CIN: U74140KL1972GOI002425
e-mail: mail@kitco.in website: www.kitco.in

**NOTICE INVITING APPLICATION FOR SELECTION OF CHARTERED ACCOUNTANT
FIRM FOR THIRD PARTY AUDITING OF PROJECT MANAGEMENT CONTRACT
BETWEEN KTDC AND KITCO FOR THE CONSTRUCTION OF KTDC RAINDROPS
HOTEL PROJECT AT CHENNAI**

KITCO Ltd., a Public Limited Company having major shareholding by Central/State Financial Institutions, Public Sector Banks and Government of Kerala, for providing industrial, technical and management consultancy services intends to empanel and select a firm of Chartered Accountants for the Third Party Auditing of Project Management Contract between Kerala Tourism Development Corporation (KTDC) and KITCO Limited, Kochi (KITCO) for the Construction of KTDC Raindrops Hotel Project at Chennai, wherein KITCO was the Project Management Consultant on a deposit work basis to KTDC, Department of Tourism, Government of Kerala, as detailed below.

1. ELIGIBILITY CRITERIA

- 1.1 The firm shall be a firm of practising Chartered Accountants registered in India with experience in the field of for a minimum period of 5 years ending 31.03.2022.
- 1.2 The firm should have experience and expertise in the field of auditing, preferably in Contract Auditing.
- 1.3 A Partner or Senior Chartered Accountant with minimum 10 years of post-qualification experience shall head the audit team.
- 1.4 The firm shall not have any past relationship in dealing with professional matters of KTDC or KITCO.

2. SCOPE OF WORK

- 2.1 The scope of work covers the study and evaluation of contractual aspects especially with respect to various financial transactions involved in the project.
- 2.2 Study the merit of claim raised by KTDC on KITCO with respect to settlement of amount deposited with KITCO.
- 2.3 Study the merit of claim raised by KITCO on KTDC with respect to settlement of amount based on amount utilized by KITCO for the project.
- 2.4 Study the compliance of various course of actions including legal remedies pursued by KITCO in completing the project with respect to the contract agreement with KTDC/Contractor(s).
- 2.5 To arrive at the final settlement amount between KTDC and KITCO based on the contract agreement, relevant Government Orders, correspondences, etc and based on relevant documents provided and submissions made by both the parties.
- 2.6 Identify negligence or dereliction of duty, if any, on part of any professionals involved in the project and any associated losses and in such case, the individual liability of such professionals who had caused such losses.

3. RIGHT OF THE AUDIT FIRM

The rights of the audit firm shall include the following subject to the aforesaid terms & conditions:

- i. Have access to all functions, records, property, and personnel.
- ii. Allocate resources, set frequencies, select subjects, determine scopes of work, and apply the techniques required to accomplish audit objectives.

4. SPECIFIC CONDITIONS

- 4.1 The period of completion is 30 days from the date of award of work.

- 4.2 No allowances/out of pocket expenses (including TA, DA, accommodation, etc) will be paid for the assignment.
- 4.3 The fee quoted shall be inclusive of all taxes, other statutory payments, expenses, etc, but excluding GST. The quote submitted shall have a validity of 60 days from the date of submission.
- 4.4 The fee quoted shall be firm throughout the contract period and there shall be no upward revision of the amount quoted for any reasons whatsoever.
- 4.5 All statutory deductions such as Income tax, will be made as per prevailing rules, while releasing the payment.
- 4.6 All questions/ disputes arising out or in connection with this application shall be decided by the Managing Director of KITCO and his decision shall be final and binding to all applicants.
- 4.7 KITCO reserves the right to cancel the Work Order if the work is not started within 5 days from the date of receipt of Work Order and also to terminate the contract at any time if the work is not done with proportionate progress to the satisfaction of officials of KTDC and KITCO.
- 4.8 The list of CA firms shortlisted by KITCO will be submitted to KTDC and KTDC will select a CA firm from the shortlisted firms for awarding the work at their final quoted rate.

GENERAL CONDITIONS

- 5.1 The appointment of auditor and the terms and conditions shall be subject to the approval of KTDC and KITCO.
- 5.2 The duration of engagement is 30 days, out of which 15 days is expected to be at KITCO HO at Kochi, 15 days at KTDC HO at Thiruvananthapuram including joint discussions, if any, with KTDC and KITCO. Further extension of time shall be subject to the sole discretionary of the Competent Authority at KTDC/KITCO Ltd.

- 5.3 Any clarifications can be sought from the Managing Director, KITCO Ltd. over Mobile: 9899100233 or by email to md@kitco.in on or before 10.10.2022, 2 PM.
- 5.4 The firm shall engage sufficient number of experienced and qualified professionals to complete the work within the specified period. The firm shall nominate a senior person who have adequate command over the audit activities as the contact point and will be available at all time at the services of KTDC/KITCO Ltd. at both Kochi/Thiruvananthapuram.
- 5.6 The selected firm shall have to execute a Non-Disclosure Agreement (NDA) with KITCO prior to commencement of the work.
- 5.7 The partners, employees and other personnel of the audit firm shall not divulge any information that has come to their possession during the course of audit/assignment to any person other than the authorized officials of Govt of Kerala/KTDC/KITCO Ltd. or to a statutory authority, under any provision of law.

6. PAYMENT TERMS

- 6.1 70% of the contract value will be paid on submission of 3 (Three) copies of detailed audit report.
- 6.2 30% of the contract value will be paid on completion of work as approved by KTDC.
- 6.3 GST at applicable rates shall be paid extra on submission of GST Invoice in the name of KITCO Ltd. with GSTN "32AAACK9991P1ZS".

7. FORM OF APPLICATION

1. Name of the Bidder:
2. (a) Registered office address of the Bidder:
(b) Address for correspondence:
3. Phone No.:
4. Mobile No.:
5. E-mail address:

6. Status of the tenderer (Proprietary firm, Partnership, Limited Company, Co-operative Society, Others):
7. Registration No.:
8. Year of establishment:
9. PAN:
10. GST Registration No.
11. ESI Registration No.
12. PF Registration No.
13. Name and address of Proprietor/ Partners/ Directors:
14. Name of proposed person who will act as contact point:
(Professional profile to be enclosed)

8. SUBMISSION OF APPLICATION

- 8.1 The firms meeting the specified eligibility criteria may submit their application as per the guidelines herein stated along with supporting documents and financial proposal as per Appendix-I together in a sealed main envelope and marked *"APPLICATION FOR SELECTION OF THIRD PARTY CONTRACT AUDIT FIRM"*, to reach on this office on or before **5 PM on 10.10.2022**.
- 8.2 **The Financial Proposal as per Appendix-1 should be in a separate sealed envelope while submitting the application.**
- 8.3 The application should be addressed to "The Managing Director, KITCO Ltd., MM Gardens, Church Landing Road, Near Kerala Fine Arts Hall, Ernakulam – 682016".
- 8.4 The applications received after the above-specified date and time will not be considered for selection.
- 8.5 KITCO reserves the right to accept or reject any application/s without assigning any reasons thereof. The decision of KTDC/KITCO for the selection of the firm will be final.

Appendix-1

Financial Proposal Submission Format

Date:

To

The Managing Director
KITCO Ltd.
MM Gardens, Church Landing Road
Near Kerala Fine Arts Hall
Ernakulam – 682016

Dear Sir/Madam,

**Selection of CA Firm for Third Party Auditing of Project Management Contract
between KTDC and KITCO for the Construction of KTDC Raindrops Hotel Project
at Chennai**

We, the undersigned, offer to provide the Third Party Project Management Contract Auditing of Contract between KTDC and KITCO for the Construction of KTDC Raindrops Hotel Project at Chennai in accordance with your notice inviting applications dated 30.09.2022. We offer to provide the aforesaid services for the sum of _____ [Insert amount in words and figures], including all taxes, other statutory dues, expenses, etc, but excluding GST.

We understand you are not bound to accept any proposals you receive.

Yours sincerely,

Authorized Signature [In full and initials]: Name and Title of Signatory:

Name of the Firm:

Address: