



CFCICI
THE CENTRAL FINANCIAL CREDIT AND
INVESTMENT CO-OPERATIVE (INDIA) LTD

Multi State Credit Co-operative Society
Registered under Multi-State Cooperative Societies Act, 2002
Ministry of Cooperation, Government of India
Registration No. MSCS/CR/338/2010

23 May 2022

We, The Central Financial Credit and Investment Cooperative (India) Limited (CFCICI), is a multi-state cooperative society engaged in the business of banking with registered office at Pala, Kottayam District. The total business size is more than Rs. 1,000 Crores as on date. We are looking for suitable candidates to associate with us on a long-term basis to the below positions for our centralized IT management centre and back office located at Ernakulum:

1) Manager-Accounts

No of position – 1

Qualification – CA Intermediate with 8 years' experience in all activities of finance and accounts department

- Good interpersonal skills
- Effective communications skills
- Manage team of accountants

Job Description:

- Manage the activities of the Accounts department and ensure that all activities are executed on time
- Ensure that books of account are maintained up to date; the relevant vouchers with supporting documents are kept properly; Ledger scrutiny and ensure that all transactions are accounted in the relevant ledgers on real time basis.
- Fixed Assets management, accounting; depreciation accounting.
- Monthly closure of books of account, ensure accounting of all accruals and provisions
- Ensure that statutory returns (eg: GST returns, TDS/TCS quarterly returns etc) and statutory remittances are done on time.
- Prepare reports as required by the management and maintenance of data for ready reference for management reports and for product-wise cost benefit analysis.
- Ensure that the statutory and internal audits are done in a smooth and efficient manner.
- Provide necessary inputs/documents for statutory assessments by various authorities
- Well versed in MS office (Excel, Word, PowerPoint)

Salary – Best in the industry and will not be a constraint to the right candidate



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2) Senior Executive-Accounts

No. of positions - 3

Qualification – Graduate/Post Graduate with CA article ship + 3 years' experience in finance & accounts; effective communication skills.

Job Description:

- i. Accounting of transactions; maintenance of books of account and vouchers up to date
- ii. Fixed assets-accounting
- iii. Bank reconciliation statements
- iv. Income Tax TDS/TCS remittances, returns
- v. GST returns
- vi. Monthly closure of books
- vii. Well versed in MS office (Excel, Word, PowerPoint)

Salary – Best in the industry and will not be a constraint to the right candidate.

Please email your CVs with photograph to hr@cfici.co.in

Contact no. 0484 6725522, 0484 6725523

Please mention the position applied under “subject” while emailing CV.

For CFCICI

Head-HR

