10. NPA & RECALLED ASSETS

10. NPA & Recalled Assets:

10.01. Classification of Assets in B@Ncs24:

Assets in B@ncs24 have been classified into **9** categories, which are called as **Risk Grades** as per details below:

RISK GRADE	DESCRIPTION
00	Standard Asset
01	Standard but Temporarily Irregular Asset (>7 days less than 30 days)
02	Standard but Irregular for Over 30 Days but less than 60 Days
03	Standard but irregular for over 60 days but less than 90 days
04	Sub-Standard Asset
05	Doubtful Asset – Less than 1 Year
06	Doubtful Asset = > 1 Year but < 3 Years
07	Doubtful Asset = > 3 Years
08	Loss Asset

10.02. Arrear Conditions:

Various conditions that make a loan account slip from the status of 'Standard Asset' are tracked in B@ncs24. These are called **Arrear Conditions**. In other words, all the NPA business rules are defined in the system at every **Risk Grade** of the CC/ OD/ DL/ TL accounts.

Examples:

A Cash Credit or Overdraft account running continuously irregular for over 90 days has to be classified as 'Sub-standard Asset'. Here, "Account running irregular for 90 days" is referred to as an 'Arrear Condition'.

When an account is a 'Sub-Standard asset' for 'over 1 year', the same has to be classified as 'Doubtful Asset – Category I'. Here, the Account staying in a particular category of asset for 'over 1 year' is the 'Arrear Condition'.

These Arrear conditions are defined in the system for various 'Risk Grades' and are assigned with specific numbers. Therefore, whenever the system has categorized an asset to a particular NPA status, the user can find out which 'Arrear Condition' has triggered the deterioration so that he can initiate remedial measures. The details of the 'Arrear Conditions' defined for CC/ OD accounts and DL/ TL accounts and those common to both are furnished below. Since the system will refer these 'Arrears Conditions' only by the number, the user would have to use this list for finding the details.

If continuous irregularity in the account has triggered the NPA status, the user can take up for regularizing the account. In case non-submission of Stock Statement has triggered the NPA status, the user can approach the borrower for submission of stock statement. The user has always to relate the 'Arrear Condition' to a given 'Risk Grade' of the account.

Subsequent to the promotions made on 19.06.2011 a new set of arrear conditions as mentioned below has been introduced in the system. Any tracking done by CBS after 19.06.2011 will be having the new arrear condition number only.

Arrear Condition	Description/ Nature of irregularity	Movement of IRAC Status		Applicable to
		From	To	
501	EMI overdue : 7-29 days	0	1	DL/TL
504	1EMI => 30 days overdue	1	2	DL/TL
505	2 EMI => 30 days overdue	1/2	3	DL/TL
506	3 EMI => 30 days overdue	1/2/3	4	DL/TL
601	Intt Not Serviced for 7 to 29 days	0	1	CC/OD
602	Intt Not Serviced >= 30 days	1	2	CC/OD
603	Intt Not Serviced >= 60 days	2	3	CC/OD
604	Intt Not Serviced >= 90 days	3	4	CC/OD
611	Age of Stock Statement >= 97 days	0	1	CC/OD
612	Age of Stock Statement >=120 days	1	2	CC/OD
613	Age of Stock Statement >= 150 days	2	3	CC/OD
614	Age of Stock Statement >= 180 days	3	4	CC/OD
621	Renewal due >= 97 days	0	1	CC/OD
622	Renewal due >= 120 days	1	2	CC/OD

Arrear Condition	Description/ Nature of irregularity	Movement of IRAC Status		Applicable to
		From	To	
623	Renewal due >= 150 days	2	3	CC/OD
624	Renewal due >= 180 days	3	4	CC/OD
631	Stock Statement >= 365 days	0/1/2/3	4	CC/OD
701	Irregularity : 7 to 29 days	0	1	CC/OD/DL/TL
702	Irregularity >=30 days	1	2	CC/OD/DL/TL
703	Irregularity >= 60 days	2	3	CC/OD/DL/TL
704	Irregularity >= 90 days	3	4	CC/OD/DL/TL
711	Security Erosion >50%	4	5	CC/OD/DL/TL
712	Security Erosion > 90%	0/1/2/3/4/5/6/7	8	CC/OD/DL/TL
801	Sub Standard >= 1 year	4	5	CC/OD/DL/TL
802	Doubtful >= 1 year	5	6	CC/OD/DL/TL
803	Doubtful >= 2 year	6	7	CC/OD/DL/TL

After the 19.06.2011 promotion, the system makes the auto upgradation of the asset status once the conditions tracked by CBS are rectified in the system by the user irrespective of the new IRAC Status. In other words the auto upgradation will take place from NEW IRAC status 1,2,3,4,5,6,7 and 8 to 0 once the conditions tracked by the system are rectified. No manual intervention is necessary for upgradation.

10.03. Arrear Action:

All the Arrear Conditions discussed above trigger what is called the **"Arrear Action".** Arrear actions are detailed below:

ACTION NO.	DESCRIPTION
100	CHANGE TO RISK GRADE 0
101	CHANGE TO RISK GRADE 1
102	CHANGE TO RISK GRADE 2
103	CHANGE TO RISK GRADE 3
104	CHANGE TO RISK GRADE 4
105	CHANGE TO RISK GRADE 5
106	CHANGE TO RISK GRADE 6
107	CHANGE TO RISK GRADE 7
108	CHANGE TO RISK GRADE 8

For example, 'Arrear Condition' No. 153 is attached with Action No. 803. 'Arrear Condition' 803 indicates the continuous stay of an Account in IRAC Status Doubtful Assets – Category 2' (Risk Grade 06 in B@ncs24) will initiate Arrear Action No. 107 which is nothing but changing the status of that account to Doubtful Asset – Category 3 (Risk Grade '07' in B@ncs24).

10.04. NPA Processing in B@ncs24:

Each and every loan account is processed by the system during End of Day process (EOD) for deciding the NPA status. The 'Arrear Condition' and the 'Arrear Action' explained earlier are used by the system in determining the Risk Grade of an account. The Risk Grade thus decided by the system is shown as **New IRAC Status.**

Every loan account in B@ncs24 has two risk grades as detailed below –

1. New IRAC Status:

This is **an indicative status of a loan account** as processed by the system. It is generated by the system, based on the Arrears Conditions. NPA processes such as stopping of interest application, reversal of unrealized interest, etc. **will not happen** based on the 'Risk Grade' shown under 'New IRAC Status'. This requires a confirmation from the operating staff. The confirmed status happens both by manual intervention and the NPA stamping process done on 10th, 20th and on last day of the month. .

2. Old IRAC Status:

This is the **actual IRAC status of a loan account**. The 'New IRAC status' is confirmed by the system at the time of NPA stamping or by the user any time during the year. The confirmed status is reflected under the column 'OLD IRAC STATUS'. Therefore, for all purposes of finding the NPA status of an account, the user has to refer to this Field. The system starts the NPA processes such as non-application of interest and segregation of unrealized interest automatically. Rate of Interest in

the loan account is not going to be zeroised upon the status change to '04' or above. Interest accruals will continue in the loan account but the same will not be applied to the account. The user thus can ascertain the interest accruals (accrued on simple interest basis upto 21.08.2009 and on compounding basis from 22.08.2009 onwards) in respect of NPA accounts ('Li Acc' and ;Bpi Acc' fields) at any point of time.

Both the 'NEW IRAC STATUS' and the 'OLD IRAC STATUS' can be changed by the user. While doing so, the user should verify the arrear condition, which has triggered the NEW IRAC STATUS, and take appropriate action, before <u>manually</u> changing it.

There are some difference/ changes in NPA Tracking method, for accounts having repayment mode as "EMI" and the accounts sanctioned under Agri segment as follows:

10.04.01 NPA Tracking- DL/TL Accounts having Repayment mode as "EMI"

With effect from 13.12.2008, new functionality has been introduced for tracking of loan accounts (DL/TL) having EMI mode of repayments, where the irregularity amount is taken into account for the calculation of overdue EMI and the corresponding indicative IRAC status will be as follows:

(i)   If irregularity is equal to or more than 1 EMI and number of days in arrears is above 29 days, the indicative IRAC status will be displayed as '02' (Problem Loans-Standard Asset)

(ii)   If irregularity is equal to or more than 2 EMIs and number of days in arrears is 30 days and above, the indicative IRAC status will be displayed as '03' (Problem Asset-Standard Asset)

(iii)   If irregularity is equal to or more than 3 EMIs and number of days in arrears is 30 days and above, the indicative IRAC status will be displayed as '04' (Sub Standard Asset)

(iv)   If irregularity is equal to or more than 1 EMI/2 EMI/3EMI and number of days in arrears is 7 days to 29 days , the indicative IRAC status will be displayed as '01' (Temporarily Irregular-Standard Asset)

(v)   The date of irregularity will be picked up and indicated only when the irregularity is equal to or more than one full EMI. Thus, in case of partial repayment the account will continue to be standard in IRAC status '00' and irregularity date will be NIL. However, irregularity amount will be displayed.

10.04.02 NPA Tracking- For Agri Accounts

According to RBI Guidelines, the Agri Loans should not be classified as NPA in the usual way of '90 days irregularity' norm. Generally, the due date for Agricultural Crop loans are calculated based on the crop season period. In case of Agricultural Term Loans (like Tractor Loan) also, due dates of instalments are decided based on the crop season, if the re-payment is based on the sale proceeds of the crops. When the repayment becomes overdue the account should be classified as NPA, only after one more crop season period. In case of ATLs, the NPA tracking for each instalment should be done individually, based on the due date and completion of the successive crop season.

To facilitate this, in CBS changes in NPA tracking for Agri accounts are introduced with effect from 26.08.2009 as follows:

A new field called "Crop season period" has been created in the additional details screen for Cash credit as well as DL/Term Loan. The field is mandatory for accounts opened under seasonal AGRI Products. The field will have drop down values like 3 months, 12 months, 18 months etc. The default value will be 12. Even the selection of option "BLANK" will take the default value of 12 months. In case Branch wants to keep this value as ZERO the option should be "00-No crop period".

Another new field "NPA Reckon Date" has been created in the same screen (Additional Details). In case of ACC/KCC, this date will be calculated by the system by adding the crop season period to the limit expiry date, whereas for ATL/DL, this date will be calculated for every instalment by adding the crop season period with the respective instalment due date.

In case of accounts under products other than AGRI or non seasonal AGRI products, the field will be masked.

NPA tracking in respect of such accounts are as follows:

Agricultural DL/TL: The NPA Reckon date will be the final date on which the account will become NPA in the event of non repayment of the instalment amount. The display of indicative IRAC status 01, 02 and 03 will be in the usual manner, but classification as NPA (04) will happen only on NPA reckon date. The tracking will be for individual instalment.

Example:

Loan Amount: Rs 60000/-, sanctioned and Disbursed Date : 01.01.2010, Repayment Start date: 01.07.2010 (6 Half yearly instalments of Rs 10000/- each), Crop season period for IRAC 12 months, then the NPA Reckon date will be as follows:		
Instalment Amount in Rs	Due Date	NPA Reckon Date (Due date+ Crop season)
10000+interest	01.07.2010	01.07.2011
10000+interest	01.01.2011	01.01.2012
10000+interest	01.07.2011	01.07.2012
10000+interest	01.01.2012	01.01.2013
10000+interest	01.07.2012	01.07.2013
10000+interest	01.01.2013	01.01.2014

ACC/KCC: The NPA tracking will continue in the usual manner. The NPA reckon date will be the final date on which the account will become NPA in the event of irregularity.

Example: Loan amount Rs 50000/-, sanction date: 01.01.2010, Limit expiry Date: 01.01.2011, Crop Season: 15 months, then the NPA tracking will be as follows: If the loan amount is not repaid/ renewed, then after the Limit expiry date i.e.,01.01.2011, the loan amount will become overdue and if it continues to remain unpaid for next 15 months (crop season given in Additional Details) the New IRAC status will be changed to '04' Sub standard on the NPA Reckon date i.e., 01.04.2012

Due Amount Rs	Due date	NPA Reckon date (Due date+ Crop season period)
Rs 50000/-+Interest	01.01.2011	01.04.2012

Note:

The NPA Holiday Date or the NPA Reckon Date, whichever is later, shall prevail. There is a difference between the operation of NPA Holiday Date and the NPA Reckon Date. As long as NPA Holiday Date is in force, system will not change the risk grade of the account. However, in case of NPA Reckon Date, the system will move the status of the account from 00 to 01, 02 or 03 based on the number of days of irregularity from the due date. However, The status would not move to 04 before the NPA Reckon date.

- The NPA Reckon date can be amended by changing the crop season period on or after the date of NPA reckon date. But, the changes in IRAC Status will have to be made manually by branch officials. Otherwise it will lead to discrepancy. If Branch changes the NPA Reckon date by changing the crop season period and makes it a future date after the account has actually become NEW IRAC NPA (may be due to other reason), the auto-upgrade will not make it standard.

- NPA Reckon date will shift according to repayment date of the installment. In case of multiple overdue installments, the earliest NPA reckon date will continue in records.

10.04.03 Auto Upgradation:

After the promotion done on 19.06.2011, once the arrear conditions tracked by the system is rectified, the system makes an auto upgradation of the New IRAC status back to 0 and the Old IRAC Status will be changed on the next NPA Stamping day.

Branches are advised to use the 'New IRAC Status' and compare with the previous 'New IRAC Status' to understand upgradation done by the system using the menu navigation – Common Processing-Overdue /NPA-> NPA Enquiry. Select 'Risk Grade History Enquiry' in 'Enquiry Option' and select 'New/Indicative IRAC Status' in "IRAC Type" field

10.04.04 : NPA RELATED PROMOTIONS DATED 21.07.2012

Upgrade of A/c even if Accrued Interest is unpaid.   The auto-upgrade of an NPA account (to the corresponding IRAC status) should happen if the repayment in the a/c reduces the irregularity to less than 90 days / 3EMIs. The IRAC status will be determined by the period / amount of irregularity and the account upgraded accordingly, instead of the existing logic of recovery of <u>entire</u> dues including accrued interest.
Change in NPA Tracking logic for Maxgain Accounts.   NPA tracking in case of MAXGAIN is being changed from the 'excess drawing' logic to "irregularity amount vis-a-vis the principal component of EMI". It will now be based on 3 EMI concept (the concept that is being used currently for the loan accounts having EMI mode of payment). However, the existing process of DP calculation will remain unchanged.
Change in NPA Tracking logic for Agri Accounts.   In case of Agri loans, the NPA reckon date was made applicable only for Excess drawing / Overdue Instalment. This IR deals with exempting all the charges, including interest up to the due date, from NPA tracking in Agri advances. In other words the NPA Reckon date will continue to be calculated based on Expiry Date + Crop Season and Instalment Due + Crop Season and account will not be rendered NPA before that date. Overdue amount on account of charges and interest debited will also be covered under the provisions of this date in addition to Excess drawing / Overdue Instalment.
Completed Quarter logic in NPA Tracking.   The norm of arrear condition 'interest not serviced' in NPA tracking is being changed. Only when the interest charged during any quarter is not serviced fully within 90 days from the <u>end of the quarter,</u> the account will be classified as NPA. Thus, the tracking will now be based on the interest capitalized / applied during a calendar quarter and not serviced within 90 days from the quarter end date. The indicators of IRAC 1, 2 and 3 will remain the same, i.e. 7 days, 30 days and 60 days.

> ***Recalled Asset Accounts not to be Auto-upgraded.***
> Recalled Asset accounts were upgraded by system due to (a) nil irregularity at account level (b) absence of arrear conditions at the parameter. With the promotion of this IR, there would be no upgrade in case of Recalled Asset accounts. These accounts will only have downgrade as per the age of NPA. This will tackle the issue of *PB/RD accounts being marked as 'Standard'* accounts in the system.

> ***PROMOTION DATED 24/11/2012***
> Back dated transaction functionality has been restricted for NPA Accounts. Branches have to put the interest / accrual transaction manually.

10.05. Enquiry on NPA:

The commonly used menus for Enquiries on NPA are:

1. Short Enquiry on DL/ TL: to find out NPA status
2. Long Enquiry on DL/ TL: to find out NPA Date
3. Short Enquiry on CC/OD: to find out NPA Status & Date
4. NPA enquiry for finding Arrear Condition

1. Short Enquiry on DL/ TL: to find out NPA Status

Using Short Enquiry, the User can find out the following information in respect of a DL/TL or CC /OD account –

    a) Old IRAC Status

    b) New IRAC Status

Menu Navigation **for DL / TL accounts:**

DL/ TL Accounts & Services → Enquiries → Short

Prompt Screen SCR **10400** 'Loans: Short Enquiry' is displayed.

Input the Account Number.

Field 'Option: select '1.Normal Details' from the Drop Down Box.

Click on 'Transmit'.

The Return Screen SCR **032100** 'Loans: Short Enquiry' will be displayed.

Observe the values in the following Fields:

    New IRAC Status

    Old IRAC Status.

2. **Long Enquiry on DL/ TL – to find out NPA Date:**

The NPA date in respect of DL/ TL accounts will be available under Long Enquiry.

Menu Navigation**:**

DL/ TL Accounts & Services → Enquiries → Long

The Prompt Screen **10440** is displayed.

Enter the Account No.

Click on 'Transmit'.

The Return Screen SCR **032101** 'Loans: Long Enquiry' is displayed.

Observe the Field 'NPA Date', where the date on which the Loan account had turned NPA is indicated.

The NPA Date in respect of TL/DL accounts is calculated based on the New IRAC Status which is changed to Risk Grade '04'. It is available in Long Enquiry.

3. Short Enquiry on CC / OD accounts:

Menu Navigation**:**

Deposit/ CC/ OD Accounts & Services → Enquiries →Short

Screen SCR. **00400** 'Deposits: Short Enquiry' is displayed.

Input the Account Number.

Select the 'option' as '2. Overdraft Details'.

Click on 'Transmit'.

Return Screen SCR **032032** 'Deposits: Overdraft Enquiry – Single Limit' will be displayed.

Observe the values in the following Fields:

 New IRAC Status

 Actual IRAC Status.

 NPA Date

4. NPA enquiry for finding Arrear Condition

This enquiry has two parts – a) Risk Grade Enquiry and
 b) NPA Status Enquiry.

The uses of these two Enquiries are furnished in a tabular form below -

Risk Grade Enquiry	NPA Status Enquiry
Changes in New IRAC Status of a/c	Amount of arrears
Date & Time of Change	No. of days in arrears
Condition Number	No. of days without renewal
	Risk Grade & Description
	No. of days in current Risk Grade
	No. of days without Stock Statement
	Security Erosion

Menu Navigation **for Arrear Condition Enquiry:**

Common Processing → Overdue/ NPA → NPA Enquiry

Screen SCR **010511** 'Loans: NPA Enquiry Prompt' Screen is displayed.

Please note that these enquiries are common for CC/ OD and DL/ TL accounts.

Field 'Account No': enter the Loan Account No

Field 'System': from the Drop Down Box, select 'LON: Loans' for DL/ TL or

'Dep: Deposits' for CC/ OD.

Field 'Enquiry Option', select:

1. Risk Grade History Enquiry (SCR No. **32511**) or
2. NPA Status Enquiry (SCR No. **32512**)

Click on 'Transmit'.

Enquiry Option '1. Risk Grade History Enquiry':

Return Screen SCR **032511** 'Loans: Risk Grade History Details' is displayed.

The Screen displays a Table with 7 columns, which give the following information –

1. The 1st column "Bad Debt Ind" denotes "Risk Grade" which is New IRAC Status. This column shows the changed status of the loan account.

2. The 2nd column 'Desc of Bad Debt Ind' gives the description of the current Risk Grade.

3. The 3rd and 4th columns 'Date of Change' and 'Time of Change' show the Date and Time of the change.

4. The 5th and 6th columns 'Teller No' and 'Branch No' show the User Id and the Branch Code in case of manual update.

5. The 7th column 'Arrear Cond Number' shows the Arrear Condition Number, which triggered the change in the IRAC status of the account. (Shown in Column No. 1)

Points to be observed –

❄ Latest changes appear at the top

❄ If there is no change in the Risk Grade in respect of a new account, the Risk Grade Enquiry will contain no details. In such a case, the system will throw an error message – "No Records Found".

If there is a system-triggered change, the branch code and teller No. will not appear. However, for manual changes, the Teller No and the branch code are captured.

The Risk Grade History enquiry can be made based on "New IRAC status" as well as "Old IRAC Status".

Enquiry Option 2. NPA Status Enquiry':

Screen SCR **032512** 'Loans: NPA Status Enquiry' is the Return Screen.

NPA Status Enquiry

The above screen shows, apart from the Account Number and the Customer Name, the following additional details –

1. Field 'Arrears' displays the overdue amount in the account. If this amount is recovered from the borrower and credited to the Loan account, then the account can be classified as Standard Asset.

2. Field 'No. of days in arrears' displays the number of days for which the account is overdue.

3. Field 'Number of days without credit' displays the Number of days without credits into the a/c.

4. Field 'Age of Stock Statement' is useful for tracking of Age of Stock Statement.

5. Fields ' New IRAC Status' and 'Risk Grade Description' display the New IRAC Status, and its description respectively. Field 'No. of days in current risk grade' displays the number of days in this status.

6. Field 'Erosion in Security' shows the reduction in security value expressed in % terms.

7. Field No. of days without Renewal and No. of days after last renewal date displays renewal status of the account.

8. The above screen also shows a window showing multiple conditions tracked by the system, wherein the non financial conditions like Stock statement more than 90 days old and Renewal not done for 180 days can be rectified by double clicking on the rows which will straightaway take you to the concerned menu options for rectifying. (For example if there is a reason stock statement more than 90 days old and if you double click on that row, you will be taken to the collateral amend screen permitting you to make the amendments if you are having latest stock statement)

10.06. Amend NPA Status:

We shall see now how the NPA status can be amended by the user in B@ncs24. We are already aware that NPA status in B@ncs24 is of two types viz., **New IRAC Status** and **Old IRAC Status**. Let us first know why we need to amend NPA status.

Need for amending 'NEW IRAC STATUS':

❊ As we have seen earlier, the NEW IRAC STATUS is nothing but the <u>indicative</u> NPA status of the account as on a particular date as per system definition. It is indicative and requires confirmation by the user.

❊ When the Field Officer or BM feels that an asset needs to be classified as 'Loss Asset', using this menu/ function he can change the 'New IRAC Status' to Risk Grade '08'.

Changing the New IRAC Status:

Menu Navigation: Common Processing → Overdue/ NPA →

Amend and Enquire NPA Status – CC/ OD.

Amend and Enquire NPA status – TL / DL

If 'Amend and Enquire NPA Status – DL/ TL' is selected:

Screen SCR **017053** '**Loans**: Amend/ Enquire bad Debt Status' is displayed.

This is the Prompt Screen for changing the NPA Status of TL/DL accounts.

Field 'Account No': enter the Loan Account No.

Click on 'Transmit'.

[Similar action is required in respect of CC/ OD account, where the user will be selecting the menu "Amend/Enquire NPA Status – CC/OD".]

The Screen **017003** 'Loans: Amend/ Enquire Bad Debt Status' is displayed.

The Account Number and Customer Name are displayed.

Field 'New IRAC Status': indicates the New IRAC Status e.g., '04'. This is the IRAC Status indicated by the system.

For changing the 'New IRAC Status' to RISK GRADE '00', enter "0" in the Field 'New IRAC Status'.

Field 'Provision Amount': indicates the amount of Provision held.

Field 'Update Old IRAC Status': Select the option 'N: No' as we do not want to change the 'Old IRAC Status'.

In cases where there is improvement in Arrear Condition, e.g., Irregularity in Stock Statement submission is rectified, then select 'N: No' so that the 'Old Bad Debt Ind' is not changed and only 'New Bad Debt Ind' is changed.

Field 'Old IRAC Status': indicates the Old IRAC Status, which is the prevailing 'IRAC Status'. Typically, this could be the IRAC Status approved at the time of last Annual Closing or Half-Yearly Closing e.g., '4'.

Field 'Bad Debt Description': describes the Loan status corresponding to the Risk Grade i.e., if 'New IRAC Status' displays '4', this field displays 'Sub-Standard'.

Click on 'Transmit'.

The System will ask for a Supervisor Override and after that the status will be changed by the system to Risk Grade '00'.

Menu Navigation:

Common processing→ Overdue NPA → Amend/ Enquire NPA Status TL/ DL.

Screen SCR **017053 'Loans**: Amend/ Enquire bad Debt Status' is displayed.

Field 'Account No': enter the Loan Account No.

Click on 'Transmit'.

The Screen **017003** 'Loans: Amend/ Enquire Bad Debt Status' is displayed.

The Account Number and Customer Name are displayed.

Field 'New IRAC Status': indicates the New IRAC Status e.g., '4'.

Set it to '00'.

Field 'Provision Amount': indicates the amount of Provision held.

Field 'Update Old IRAC Status': Select option 'N: No'.

Field 'Old IRAC Status': indicates the Old IRAC Status, which is the prevailing 'IRAC Status'. Typically, this could be the IRAC Status approved at the time of last Annual Closing or Half-Yearly Closing e.g., '0'.

Field 'Bad Debt Description': describes the Loan status corresponding to the Risk Grade i.e., if 'Old IRAC Status' displays '0', this field displays 'Standard'.

Click on 'Transmit'.

Now make a 'Short Enquiry' on the account.

In the Enquiry Screen, look at the bottom left portion of the Screen to verify whether the Field 'IRAC Status' that had been changed.

Note: For the period, interest adjustments are to be done manually.

Three new fields - Source of Recovery, Mode of Recovery and Type of Expenses have been introduced. The first two fields have been added to credit transactions and the third field has been added to debit transaction. These fields will be mandatory when the transacted account is an NPA account**. Need for amending 'Old IRAC Status':**

The Old IRAC Status or Old IRAC Status is the __actual__ NPA status of a Loan account. All the processes connected with NPA such as non-application of interest (stopping interest application), automatic unrealised interest segregation etc will be done by the system based on Old IRAC Status.

The actual use of this functionality will arise in respect of the following business scenarios: -

    a. User wants to confirm the New IRAC Status and stamp the same as OLD IRAC Status so that system starts the NPA processing in the account.

    b. If one account of a customer becomes an NPA, then all the other accounts of the same customer are to be classified as NPA. At that time, the other accounts should be made as NPA manually by using this option.

{The details of Field "Provision Amount" are discussed under "Write off".}

Changing the Old IRAC Status of a DL/ TL:

Menu Navigation:

Common Processing → Overdue/ NPA → Amend and Enquire NPA status – TL / DL

Screen SCR **017053 'Loans**: Amend/ Enquire Bad Debt Status' is displayed.

This is the Prompt Screen for changing the NPA Status of TL/DL accounts.

Field 'Account No': enter the Loan Account No.

Click on 'Transmit'.

The Screen **017003** 'Loans: Amend/ Enquire Bad Debt Status' is displayed.

The Account Number and Customer Name are displayed.

Field 'New IRAC Status': indicates the New IRAC Status e.g., '4'.

Field 'Provision Amount': indicates the amount of Provision held.

Field 'Update Old IRAC Status': choices 'Y:Yes' or 'N; No' are available in the Drop Box. 'Y:Yes' is the default option.

As you want to change/ update the 'Old IRAC Status', i.e., confirm the 'New IRAC Status', select 'Y: Yes' from the Drop Down Box.

Field 'Old IRAC Status': indicates the Old IRAC Status, which is the prevailing 'IRAC Status'. Typically, this could be the IRAC Status approved at the time of last Annual Closing or Half-Yearly Closing e.g., '4'.

Field 'Bad Debt Description': describes the Loan status corresponding to the Risk Grade i.e., if 'Old IRAC Status' displays '4', this field displays 'Sub-Standard'.

Click on 'Transmit'.

The System will ask for a Supervisor Override/Queue authorisation and after that the status will be changed the Old IRAC Status.

[In the case of a **CC/ OD account, Menu** Navigation is

Common Processing → Overdue/ NPA → Amend and Enquire NPA Status – CC/ OD.

Tips for changing the Old Bad Debt Indicator:-

1.   While changing the 'Old Bad Debt Indicator' select the option "Y:Yes" in the Field 'Update Old Bad Debt Ind' and input the appropriate IRAC status in the 'New Bad Debt Indicator' Field.

2.   Though it is not a system requirement, at this point, ensure that the 'Old IRAC Status' and 'New IRAC Status' are the same. This will ensure proper monitoring of the account from that moment onwards.

3.   Transmission here will require a Supervisory Override/Queue Authorisation. Upon confirmation/Authorisation, the system will change the status. This can be checked by making a short enquiry and check the relevant fields. The User is advised to take a screen-shot print out and keep it in the loan file for future reference.

4.   Please note that changing the 'Old IRAC Status' to "Risk Grade 04" or above **will not make** the **interest rate 'ZERO'** at account level. B@ncs24 will **continue** to **show** the **interest rate at the account level** and also **interest accruals**. However, the same will not be capitalized in the account till the account is in NPA status. Upto 21.08.2009 the interest accrual was on the basis of Simple Interest and from 22.08.2009, interest is being accrued with compounding effect. **Users have to note that the interest rate should not be manually changed to Zero in respect of these accounts.**

5.   Similarly, whenever an Upgradation of account happens, the 'OLD IRAC STATUS' has to updated by the user from 'RISK GRADE' '04-08' to 'RISK GRADE' '00' (Standard Asset). The system will automatically debit the entire interest accrued to the Loan account and activate the interest rate so that future interest application starts in the account. Here please **note that, upto 21.08.2009, the interest thus applied will be calculated on Simple Interest basis and from 22.08.2009 in compounding effect. Hence for NPA accounts having NPA date as 'on or before 21.08.2009', any difference on account**

of compounding factor needs to be calculated by the user, manually and post the same manually into the account.

6.   Further, unrealized interest classification will also be done by the system automatically. Unlike earlier, no separate account for INCA will be maintained in *B@ncs24*. The System maintains the outstanding in any loan account into 4 parts viz., Principal, Interest, Penal Interest and Charges. Similarly, 'Theo. Balance' contains two breakups viz., Principal and Interest. Using these break-ups, the system will automatically trigger unrealized interest, once the 'Old IRAC Status' is updated to Risk Grade "04" or "08".

7.   Generally speaking, the downgrading of an asset by the user will be done only to 'SUB-STANDARD' or to 'LOSS ASSET'. The User will not be categorizing any account in DOUBTFUL CATEGORY. Therefore downgrading of 'OLD IRAC STATUS' will happen mainly in RISK GRADES "04" AND "08".

8.   In case, the user has not changed the 'OLD IRAC STATUS' using this particular menu, the system will automatically change the status, which appears in the 'NEW IRAC STATUS' during the **NPA stamping** process, which is done on 10th, 20th and the last day of the month.

9.   Transactions pertaining to changing of **Old IRAC Status** will be appearing in the Transaction Enquiry Screen. A sample screen shot is furnished below:

The items 1,2,3 indicated on the Screen below are discussed hereunder:

1. Using the filter in "Txn Type" select 54

2. The System will show the 'OLD IRAC STATUS' status giving the details of the previous Risk Grade and the changed Risk Grade.

3. This will further provide when this change has happened and whether it is a change made by the system or by the user.

PRESENTLY PROVISION FOR BRANCHES TO UPGRADE THE ASSET IS BLOCKED.

10.07. Granting Of Holidays In NPA Tracking:

NOTE: GRANTING OF HOLIDAY IS NOW BLOCKED. A NEW SOLUTION IS BEING WORKED OUT.

10.08. Unrealised Interest Calculation & Accounting in B@Ncs24:

In B@ncs24, the system automatically calculates Unrealised Interest, once an account is stamped as RISK GRADE '04' and above in the 'OLD IRAC STATUS'.

User can find out the unrealized interest pertaining to any account using "Amend/enquire NPA status" option.

- ✓ When the Old IRAC Status is changed to 4 or above, the system debits the entire unpaid interest portion to the Interest Income account and credits to the concerned loan/CC account. Simultaneously it also increases the accrued interest portion by the same extent. This amount will be automatically recovered by the system whenever a credit is received in the account on a later date. The amount of such reversal will also be displayed in a new field "Reversed Interest Pending" in the 'Amend/enquire NPA status' option screen. This amount can also be seen in the URI field in the short enquiry screen

- ✓ This process as explained will take place only when the 'Old IRAC Status' Field is changed to '4' or above.

- ✓ Similarly, whenever the 'Old IRAC Status' is changed to 'Standard', system verifies for the availability of Reversed Interest Pending in the account. If there is Reversed Int. Pending in a particular loan account and the user is trying to upgrade the status to STANDARD, the system will not allow it. It will display a message "Amend not allowed when Reversed interest is greater than zero"
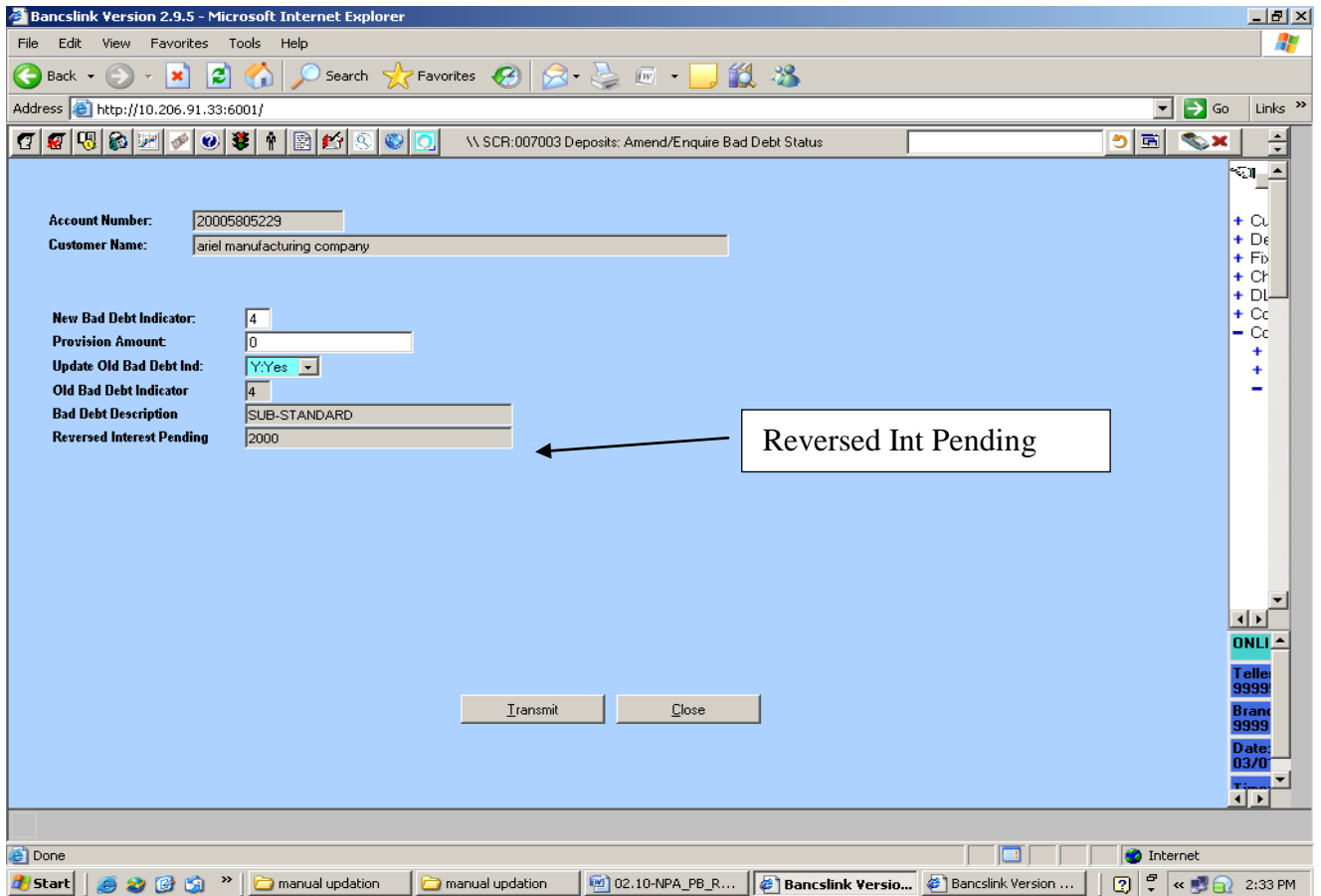
10.09. Provisioning In B@Ncs24:

As we maintain securities and the NPA status in B@ncs24 it will be possible for us to calculate the applicable provision amount to be made by the bank in respect of individual loan/ CC/ OD accounts. This is only an indicative figure and no accounting entries are passed by the system. The user has the facility to change the provision in case the same is to be done based on some business requirements such as, the loans backed by Central Government Guarantee. This detail is extracted for CIS purpose, which is used in generating SA-1 to SA-10 returns.

Formula for Arriving at the Provision Amount:

Provision Amount =

(% for unsecured portion) x

(Loan Balance – Claims – Value of available security)

**   +**

(% for secured portion) x (Value of available security)

Menu Navigation for Enquiring and Changing the Provision Amount:
Common Processing → Overdue / NPA

> **→ Amend/ Enquire NPA Status – CC / OD**

> **→ Amend/ Enquire NPA Status – DL / TL**

If DL/ TL is selected,

Return screen SCR. **017003** 'Loans: Amend/ Enquire Bad Debt Status is displayed, wherein the Provision Amount is displayed.

10.10. Transfer of DL/ TL Accounts to Recalled Assets:

Step	Action
1	Enquire LiAcc/ Bpi Acc
2	Prepare Credit Voucher for Accrued Interest
3	Enquire 'IRAC Status'
4	Accrued Interest Adjustment
5	Change 'IRAC Status'
6	Enquire 'IRAC Status'
7	Transfer Ac to Recalled Assets through Loan Tracking
8	Enquire Recalled Assets Status

Step 1: Make a **short** enquiry on the account.

Menu Navigation: **DL Accounts & Services → Enquiries → Short**

The Screen \\ SCR: **010400** 'Loans: Short Enquiry' is displayed.

Enter the Loan Account No.

Select '1. Normal Details' from the 'Drop Down Box'.

Click on 'Transmit'.

The Screen \\ SCR: **032100** 'Loans: Short Enquiry' is presented

Note down Accrued Interest Amount i.e., either 'Li Acc' or 'Bpi Acc' as applicable.

[Li Acc= Last Interest Accrual

Bpi Acc = Broken Period Interest Accrual.]

Note down Interest Rate of the account.

Step 2: Prepare credit voucher for reversing the Accrued Interest Amount

Before transferring an account to Recalled Assets, we have to ensure that the Old IRAC status is '04' or above and accrued interest , if any, in the account is made zero. System will automatically zeroise the Rate of interest and increment rate.

Step 3:

From the Field '/ Old IRAC Status', note down the IRAC Status.

If it is between '0' and '3', then it has to be changed to '4' or above, as per IRAC classifications as given below:

> 04 – Substandard
>
> 05 – Doubtful (below 1 year)
>
> 06 – Doubtful (between 1 and 3 years)
>
> 07 – Doubtful (Above 3 years)
>
> 08 – Loss Assets

Step 4: Accrued Interest Adjustment:

The Accrued Interest (Li Acc or Bpi Acc) on the account, which was enquired upon and found out in Step 1 has to be **reversed.**

Menu: DL/TL Accounts & Services → Interest Adjustments→ Interest Accrual Adjustment.

Screen \\ SCR:**010732** Loans: Interest Adjustment is displayed.

Field 'Account Number': enter the Account number to be transferred to 'PB/ RD'.

Field 'Interest Adjustment': enter the 'Accrued Interest Amount' noted earlier, **starting with '-' sign.**

Click on 'Transmit'.

You will get an OK message.

Make a short enquiry and ensure that in the Fields 'Li Acc' 'Bpi Acc' display '0'.

Step 5: Changing IRAC Status

In this step, we manually change the IRAC Status.

Menu: Common Processing → Overdue/ NPA → Amend/ Enquire NPA Status -TL/ DL.

Screen \\ SCR: **017053** 'Loans: Amend/Enquire Bad Debt Status' is displayed.

Field 'Account Number': enter the Account Number.

Click on 'Transmit'.

The Screen \\ SCR: **017003** 'Loans: Amend/ Enquire Bad Debt Status'.

The Account Number, Customer Name, Bad Debt Description etc are displayed.

If the Field 'New IRAC Status' indicates '04' for 'Sub Standard', but if the user wants to classify the Asset as a 'Loss Asset' i.e., Risk Grade '08', input '08' in the Field 'New IRAC Status'. In this case, select option 'Y:Yes' in the Field 'Update Old IRAC Status'.

If the Field 'New IRAC Status' is between '04' and '08' and the user wants this to be updated as the 'Old IRAC Status', in the Field 'Update Old IRAC Status', select 'Y:Yes' from the Drop Down Box.

Note: Field 'Old IRAC Status' can be amended only through the 'New IRAC Status' and 'Update Old IRAC Status' options. Click on 'Transmit'.

Supervisory Override with message 'IRAC Status cannot be changed' will appear. Override with appropriate ID and Password as a local supervisor.

Step 6: Enquiry on IRAC Status:

Go to Short Enquiry and ensure that the 'IRAC Status' has changed as desired.

Step 7: Transfer of account to Recalled Assets:

Menu: Loans Tracking → Operations → Existing Accounts

Screen \\ SCR: **019301** 'Loan Tracking: Master Menu' is displayed.

Select '2.Existing Accounts' from the Drop Down Menu.

Click on 'Transmit'.

Screen \\ SCR: **019311** 'Loan Tracking: Existing Account' is displayed.

Field 'Account No.': enter the Account Number.

Click on 'Transmit'.

Screen \\ SCR: **019302** 'Loan Tracking: Action Selection' is displayed.

Input '1' in the Selection Box at the bottom of the Screen to select the "Maintenance" option.

Click on 'Transmit'.

Screen \\ SCR: 019306 **'Loan Tracking: Account Maintenance' is displayed.**

Select "Account Creation" option and input the relevant serial number (3) in the Selection Box at the bottom of the Screen.

Click on 'Transmit'.

Screen \\ SCR: **017050** 'Loans: Change Details' is displayed.

The Loan Account Number is already picked up by the system.

Select option '7.Transfer to PB/RD' from the Drop Down Box.

Click on 'Transmit'.

Screen \\ SCR: **017046** 'Loans: Amend Loan Details' is displayed.

Under Field 'New Details':

select 'A/c Type' as '6999: PB and RD &

'Category Type' as '9999: Recalled Assets'

Click on 'Transmit'.

The screen will return to Loans Tracking Actions Menu (Screen No. **19302**)

Exit from 'Loans Tracking' by inputting 'E' in the Selection Box and clicking on 'Transmit'.

Step 9: Enquiry on Recalled Assets Status:

Go to Loans - Short Enquiry (Screen SCR **010400**) and enquire the account details for this account.

Note the changes in A/c Type (Description) and the Product Code.

The Field 'Account Type' should display 'PB A/c – Loans Module'.

The Field 'Bad Debt Indic' should indicate the new IRAC Status.

The Field 'Int Rate' should have changed to '0'.

E.g.: Account Position before & after Transfer to Recalled Assets for a DL (Per):

	Before	After
Account Type	DL Personal (PER)	PB A/c – Loans Module
Int Rate	12.7500	00.0000
Bad Debt Indic	01	04

10.11. Transfer of CC/ OD Accounts to Recalled Assets:

Step 1: Make a short enquiry on the account.

Menu Navigation: Deposit/ CC/ OD Accounts & Services → Enquiries → Short

Step 2:

Screen \\SCR. **000400** 'Deposits: Short Enquiry' is displayed.

Input 'Account Number'.

Field 'Option': select "2.Overdraft Details"

Click on 'Transmit'.

Step 3:

Screen SCR. **032032** 'Deposits: Overdraft Enquiry – Single Limit' is displayed.

Note down the Amount in 'Interest accrued'.

Note down the 'New Bad Debt Ind' ('04' to '08').

Step 4: Accrued Interest Adjustment:

Menu: 'Deposit/ CC/ OD Accounts & Services → Interest Adjustments → Debit Intt. Adjustment.

The Screen SCR. **000752** 'Deposits: Debit Interest Adjustment' is displayed.

Input 'Account Number'.

Field 'Interest Adjustment': input the Amount lying In "Interest accrued." Field (noted earlier in Step 3) in "Short Enquiry", preceded by a '-' Sign.

Click on 'Transmit'.

An 'OK' Message appears.

Step 9: Changing IRAC Status

Menu: Common Processing → Overdue/ NPA → Amend/ Enquire NPA Status – CC / OD.

Screen SCR. **007053** 'Deposits: Amend/ Enquire Bad Debt Status' is displayed.

This is the Prompt Screen for changing the NPA Status of a CC Account.

Input 'Account Number'.

Click on 'Transmit'.

Screen SCR. **007003 Deposits: Amend/ Enquire Bad Debt Status** is displayed.

If the Field 'New Bad Debt Indicator' indicates '04', but if the user wants to classify the Asset as a 'Loss Asset' i.e., Risk Grade '08', input '08' in the Field 'New Bad Debt Indicator'. In that case, Select option 'Y:Yes' in the Field 'Update Old Bad Debt Indicator'.

If the Field 'New Bad Debt Indicator' is between '04' and '08' and the user wants this to be updated as the 'Old Bad Debt Indicator', in the Field 'Update Old Bad Debt Indicator', select 'Y:Yes' from the Drop Down Box.

Note: Field 'Old bad Debt Indicator' cannot be amended directly, but can be amended through New Bad debt indicator and 'Upgrade Bad Debt Indicator' option..

Click on 'Transmit'.

On transmitting, the transaction is sent to a queue.

Note: The "New Bad Debt Indicator" should be '**4**' or above, where,

> 04 – SUBSTANDARD
>
> 05 – DOUBTFUL (BELOW 1 YEAR)
>
> 06 – DOUBTFUL (BETWEEN 1 AND 3 YEARS)
>
> 07 – DOUBTFUL (ABOVE 3 YEARS)
>
> 08 – LOSS ASSETS

At the Checker's Terminal:

Select The Transaction From the Queue and Authorise It.

Supervisory Override with Message 'Bad Debt Indicator Can Not Be Changed' will appear.

Input User ID / Password With "Local Supervisor"

Ensure 'OK' Message appears.

Step 10: Transfer to Recalled Assets

Menu: Deposits/ CC/ OD Accounts & Services → Amend → Deposit/ CC/ OD Account.

Screen SCR. **007050** Deposits: Change Details is displayed.

Input 'Account Number'.

Field 'Option', select 'R: Transfer to PB/ RD'.

Click on 'Transmit'.

Screen SCR. **007046** 'Deposits: Change Account Type/ Branch' is displayed.

Select 'Account Type' As "**6998**" & 'Sub-Category' as "**9998**" for Recalled Assets (CC) and "**9999**" For Recalled Assets (OD).

Click on 'Transmit'.

The Transaction will be sent to a Queue.

At the Checker's Terminal:

Select the transaction from queue and authorise it.

An 'OK' message appears.

Enquire the account details and check that 'account type' and "sub cat" have changed and the 'Accrd. Int' is shown as '0'.
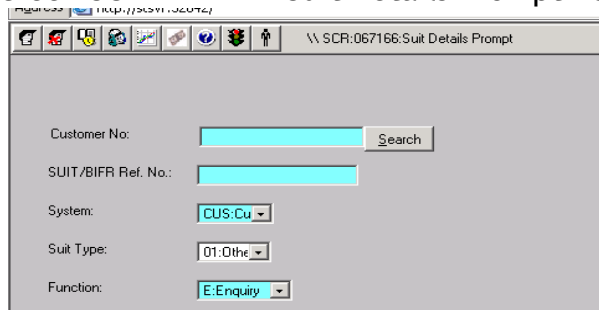
10.12. Legal Case Tracking:

The maintenance of suit-filed register has also been built into B@ncs24. It provides facility for capturing various data of suit-filed accounts in respect of a loan account, customer-wise. Details such as, Suit number, Date of Suite, present position, advocate's name, etc can be recorded.

Enquiry on Suit Details:

Menu Navigation: **Common Processing → Overdue/ NPA → NPA Legal Case Tracking**

Screen SCR **067166** 'Suit Details Prompt' is displayed.

Field 'Customer Number': enter the CIF number of the customer.

Field 'Suit/ BIFR Ref No': enter the Suit Number or the BIFR Reference No.

Field 'System' by default will pick up 'CUS', which need not be changed.

Field 'Suit type': select the appropriate choice from the Drop Down Box, as under-

1. Others
2. BIFR
3. Lok Adalat
4. DRT
5. Money Suit
6. Mortgage Suit

Field 'Function': default is 'E: Enquiry'.

Click on 'Transmit'.

In case, the customer does not have any PB/ RD account, the system will return an error code "5831: No a/c of this customer is in PB/RD."

Creation of Suit Details in the system:

Menu Navigation: **Common Processing → Overdue/ NPA → NPA Legal Case Tracking**

Screen SCR **067166** 'Suit Details Prompt' is displayed.

Field 'Customer Number': enter the CIF number of the customer.

Field 'Suit/ BIFR Ref No': enter the Suit Number or the BIFR Reference No.

Field 'System' by default will pick up 'CUS', which need not be changed.

Field 'Suit type': select the appropriate choice from the Drop Down Box, as under-

1.Others	3.Lok Adalat	5. Money Suit
2.BIFR	4.DRT	6. Mortgage Suit

Field 'Function': select 'C: Create'.

Click on 'Transmit'.

Screen SCR **62068** 'Create/ Amend/ Enquire Suit Fields' is displayed.

In this screen two tab screens are furnished to enter:

1. Suit Details   2. Other Details

TAB 1 – for entering Suit Details

Under 'Suit Details': users can enter 'Suit Filed Date', 'Suit Amount', 'Suit Type' - from Drop Down Box, 'Suit/ BIFR Status' – from Drop Down Box, 'Decreed On', 'Decree Amount', 'Recovery Date', 'Next Hearing Date', 'Liquidation Details' and 'Decree details', 'Comments' – a text Field.

TAB 2 – for entering Other Details
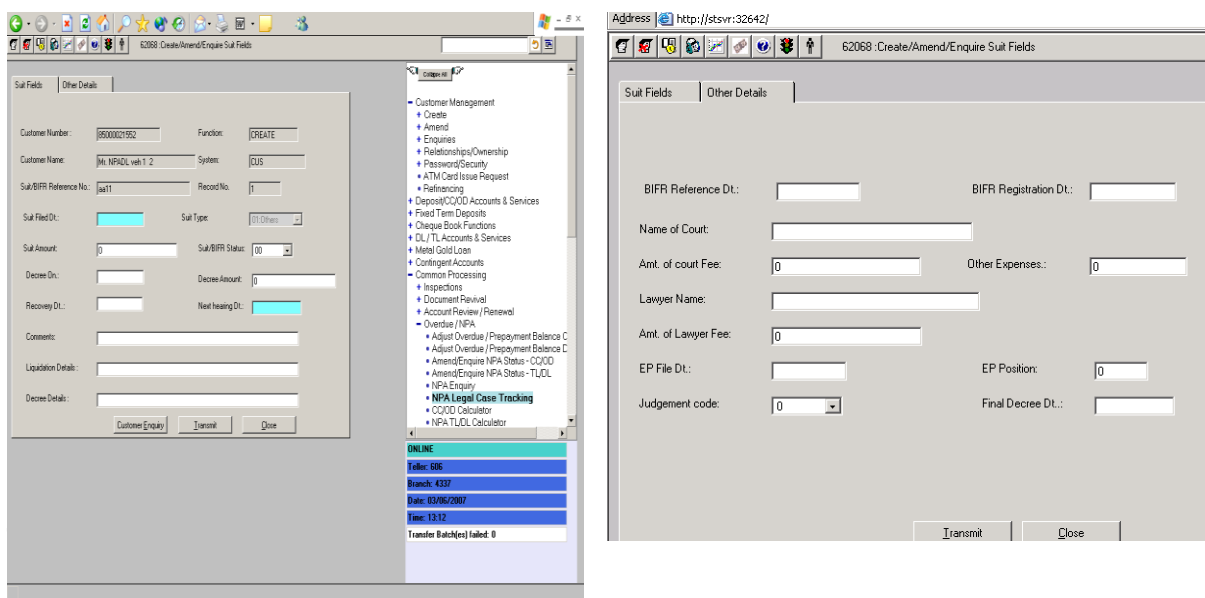
Under 'Other Details': enter 'BIFR Reference Date' and the 'BIFR Registration Date', 'Name of the Court' - in which the suit has been filed, 'Amount of Court

fee' - paid, 'Other expenses' - paid, 'Lawyer Name', 'Amount of Lawyer fee' - paid, 'EP File Date', 'EP Position', 'Judgment Code' and the 'Final Decree Date'.

Click on 'Transmit'.

Other than maintain the suit filed history in the system, entering these data will also ensure an error free CIS as far as the suit data is concerned.

10.13. Write Off:

B@ncs24 has been customised to handle write-off transactions. In a few cases, Write-off involves, transfer of balance to Advances Under Collection Account (AUCA). AUC Accounts are maintained under Contingent Liability Accounts (CTA) module. Only the liability side of transactions will be maintained in B@ncs24 and the other leg of transaction is reflected in CGL for completing double entry book-keeping. While writing off, B@ncs24 checks up balances available in DICGC Claims. The available balance in this account is transferred and the residual balance only is written off, by passing appropriate entries as per bank's requirements.

(1) Non-AUCA Write-Off:

Menu Navigation: Common Processing → Overdue / NPA → NPA Write-Off

Screen SCR **024200** ' NPA Write Off Prompt' is displayed.

Mandatory Field 'Account Number': enter the Loan Account Number.

Mandatory Field 'System': select 'LON: Loans' for DL/ TL or 'DEP: Deposits for CC/ OD.

Mandatory Field 'Approval Reference Number':

Field 'AUCA Account Number': leave it blank.

In the option "AUCA to be created automatically" choose "No".

Choose the Write off type as "Full write off" or "Partial write off" as the case may be.

Click on 'Transmit'.

On transmitting, the system returns Screen SCR **024345** 'NPA Write Off'.

Screen **024345** shows all the details relating to the write-off transaction.

In this screen you have to enter only the "Responding Branch Code" which is the code no of the respective LHO and the "Destination Br BGL Head" as the write off will be passed through IBTS. The BGL account number as advised the respective LHO should be mentioned here. Care should be taken to ensure that the correct code no of LHO is entered here so that the entry will available at LHO for responding. Click on 'Transmit' to complete the transaction.
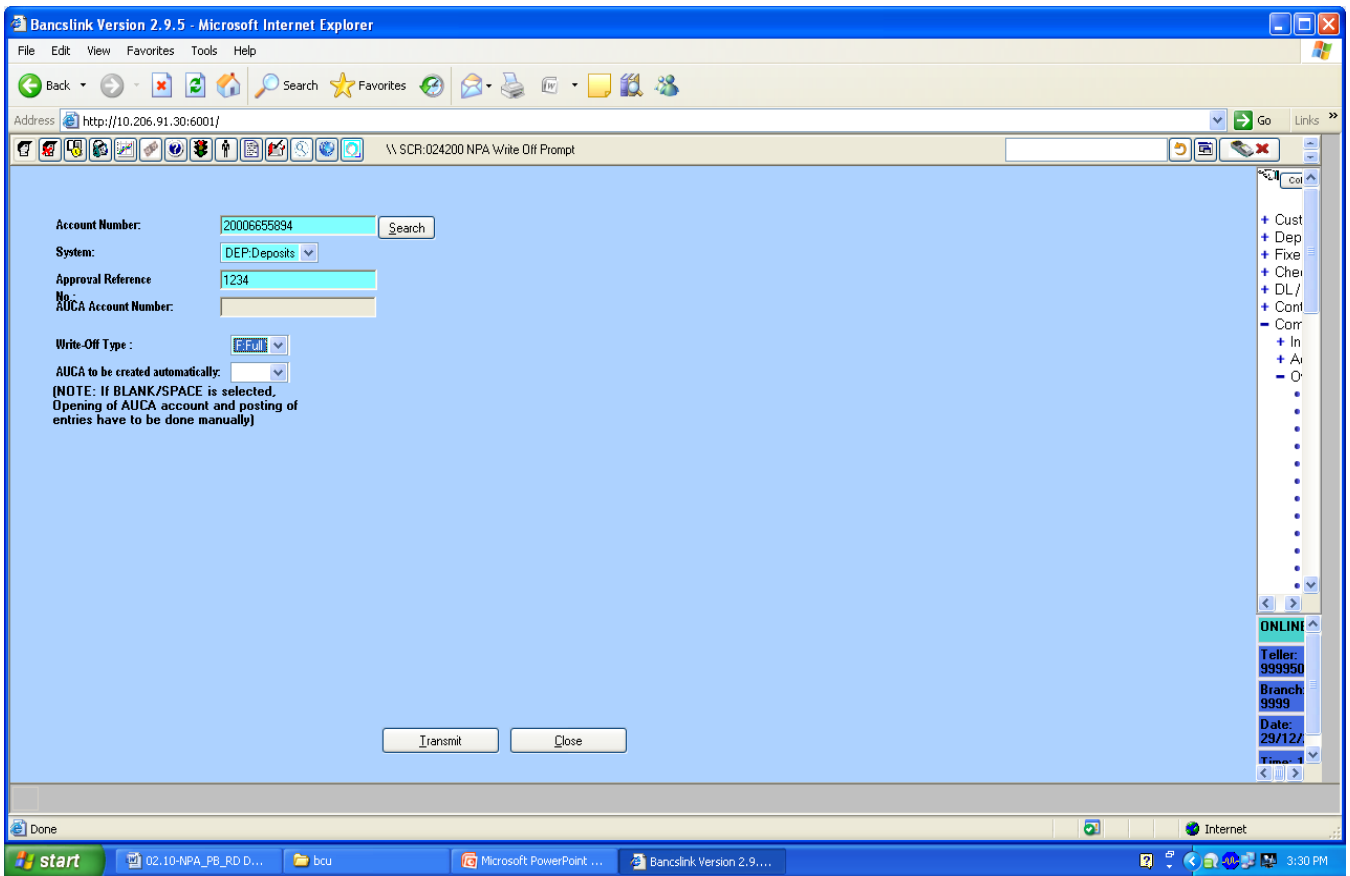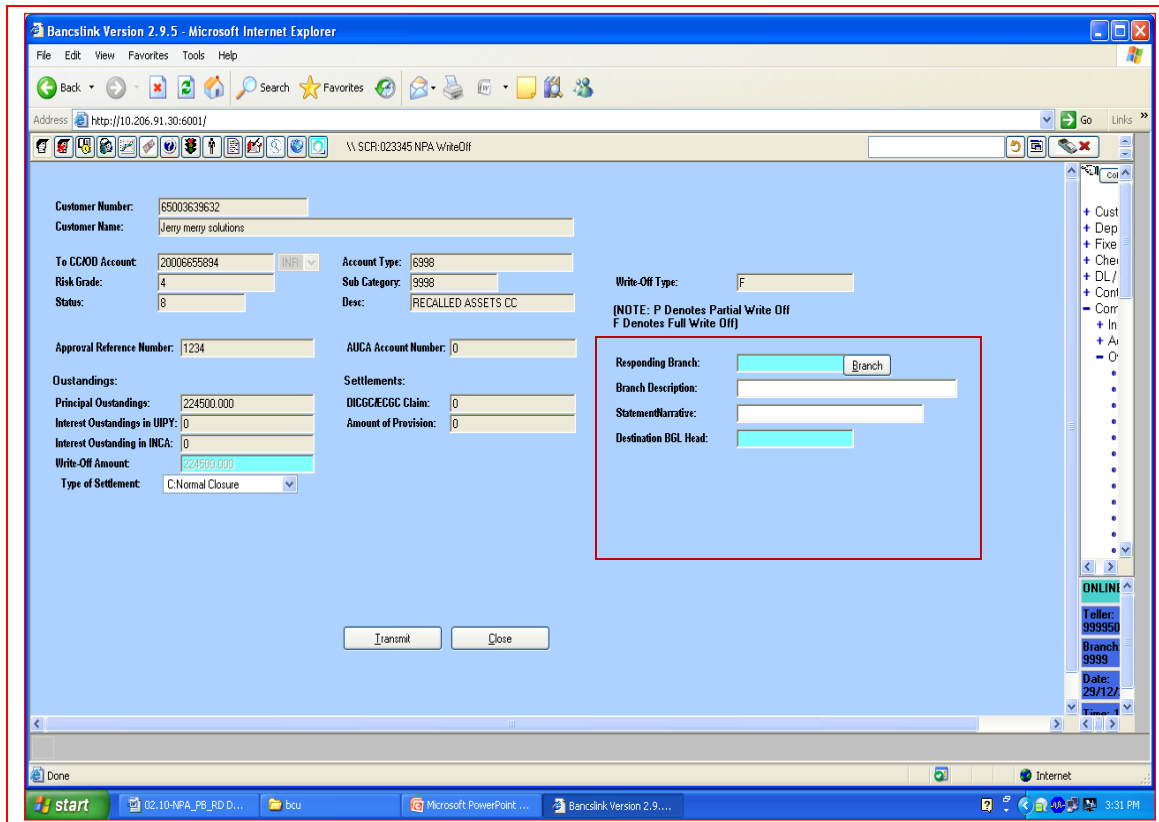
Where the provision amount displayed is less than the amount being written off, the system throws a warning message 'Supervisory Override Required': with the reason given as 'Provision Amount Less than Write Off Amount'.

(2) Write Off with Transfer of Balance to AUC Account:

❋ For writing-off an account by parking the balance in AUCA, use the same screen as is used for 'Non-AUCA Write Off', i.e., **024200.**

❋ However, there is a pre-condition that AUC Account should have been opened under CTA module. (Refer 10.14)

❋ The AUC account number has to be input in this screen so that system understands that after write-off, AUCA entries have to be passed.

❋ During RA a/c write off, with an option 'no', the system calls for an account no. The account no. given in this field is now validated with the CIF.

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Menu Navigation**: Common Processing → Overdue / NPA → NPA Write-Off**

Screen SCR **024200** ' NPA Write Off Prompt' is displayed.

Mandatory Field 'Account Number': enter the Loan Account Number.

Mandatory Field 'System': select 'LON: Loans' for DL/ TL or 'DEP: Deposits for CC/ OD.

Mandatory Field 'Approval Reference Number':

Field 'AUCA Account Number': enter the AUC Account No (the AUC Account has to be already opened as a Contingent Acct). **This is applicable if you choose "No" in the field "AUCA to be created automatically by the system"**

Click on 'Transmit'.

On transmitting, the system returns Screen SCR **024345** 'NPA Write Off'.

Screen **024345** shows all the details relating to the write-off transaction.

Click on 'Transmit' to complete the transaction.

When the loans are written off, outstanding loan balance amount populated as limit amount, on the AUCA

10.14. Opening an AUCA Account

Creating a Contingent Account

**Step 1: Menu: Contingent Account → Create/ Amend → New Account**

Screen \\SCR: **62000** CIF: Create account will be displayed.

Field 'Existing CIF/Account No': enter the CIF number.

Field 'Customer/Account': select 'C: Customer Number' from the Drop Down Box.

Field 'System': Select 'CTA: Create a contingent account' from the Drop Down box.

Click on 'Transmit'.

Step 2:

Screen \\ SCR: **42000** CTA: Create account will be displayed.

Enter the details in the Screen.

Field 'Account type' and Field 'Sub-category': pick up the relevant code from the Table given below and incorporate in the respective Fields.

Product Type	Product	Product
37	73101001	CustLiab on AUCA (SSI)
37	73201001	CustLiab on AUCA (SBF)
37	73301001	CustLiab on AUCA(AGR)
37	73401001	CustLiab on AUCA (C&I)
37	73501001	CustLiab on AUCA (PER)

Field 'Currency': retain the default option 'INR: Indian Rupee'.

Field 'Application date': fill in the date of application.

Field 'Application amount': enter the amount of AUCA.

Fields 'Origin country' and 'Destination country': select 'In: India' from the Drop Down Box.

Field 'Date of expiry': fill in the date up to which the Limit is valid.

Field 'Segment code' & Activity Code: select suitably from the Drop Down Box.

Field " Whether Covered under CGTMSE?" Select "Yes" or "No"

Field 'Narrative': this is a text Field where brief information on the AUCA can be filled in.

Field 'In Account Source': do not select 'Trade Finance' from the Drop Down Box.

Care: The 'Segment code' Field is not given with a blue band but this Field is a mandatory field, without which the error message 'GLCC code not present in the Chart of accounts' will be displayed.

Click on 'Transmit'.

Step 3: Authorisation

The transaction will be sent to the supervisor. On authorisation, the account number will be displayed on the supervisor's screen.

Note down the Account Number,

eg: 003 3000023096-2 04276 006 0427606,   where,

003	is the institution (bank) code for SBI;
3000023096-2	customer number (2is the check digit – but if the customer number is to be entered by the user, it will be a continuous string of 11 digits without any hyphen & including the check digit.
04276	is the branch code.
006	represents the Terminal No. or logical partition in the branch from which the transaction was put through and
0427606	is the user ID (the employee's PF number) of the employee who put through the transaction.

Step 4: Approval of Account

After creation of the account, the next stage is to **approve** the account.

From the Main **Menu**, select **Contingent Account → Create/ Amend → Approve Account**

Screen number \\ SCR: **042420** CTA: Approval will be displayed.

Enter the details on the Screen–

Field 'Account number': fill in the Account Number generated earlier.

Field 'Approved amount': fill in the approved Limit.

Field 'Transaction date': fill in the date of the transaction.

Click on 'Transmit'.

An 'OK' message will be displayed after the supervisor's approval.

Step 5: Enquiry

From the menu, select **Contingent Account → Enquiries → Short**

Screen number **40400** (CTA: Short Enquiry) will be displayed.

Enter the account number.

Click on 'Transmit'.

Screen number **32200** (CTA: Short Enquiry) will be displayed. The details can be verified.

Screen SCR **041050** Transaction In AUC Account:
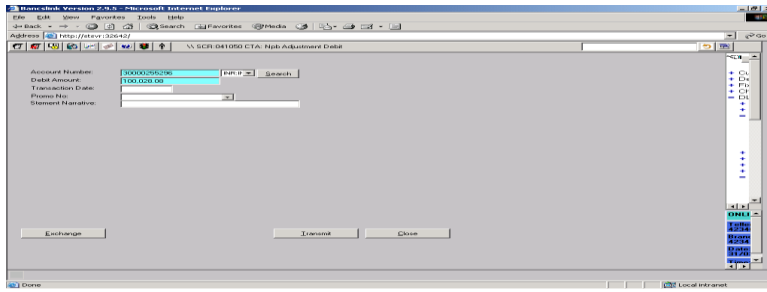
This is a normal transaction posting screen for AUC accounts.

10.15. NPA Reports The details of various reports that are generated in B@ncs24 and are useful for monitoring of NPAs are given below:

S. No.	Report ID	Title	Report No.
1	IN0580	CC_OD Balance File	Depd0580.txt
2	BR2390	Loans Balance File	Lond2390.txt
3	BR2553	List of Special Mention Account-1	Lony2553.txt.gz
4	BR2540	Problem Asset Report	Lonm2540.txt.gz
5	BR2463	Probable NPA Report	Lond2463.txt.gz
6	BR2467	List of Accounts Became NPA Today	Lond2467.txt.gz
7	BR2572	List of NPA Accounts	Lond2572.txt.gz
8	BR2545	One Account NPA/All Accounts NPA	Lonp2545.txt.gz
9	SY2574	List of Recalled Assets for Home Branch	—
10	CT1004	AUCA Balance File	—
11	BR6636	List of Accounts - IRAC Status changed by Branch for Home Branch	Lony6636.txt.gz
12	BR6638	List of Accounts - IRAC Status changed by Branch for CPC	Lony6638.txt.gz
13	BR2397	Irregular/Excess Drawings Report	Lond2397.txt.gz
14	BR2497	Overdue Loans Report	Lond2497.txt.gz
15	DJ0197	Failed Standing Instructions Report	0197.txt.gz

10.17. Miscellaneous Topics in NPA:

The following aspects of NPA functionality under B@ncs24 are covered:

1. Tracking of NPA for DDP Cheques Transactions
2. Tracking of NPA for Bills Transactions
3. Treatment of NPA for all the accounts of a customer in case one of his accounts is NPA

Tracking Of NPA for DDP Cheques Transactions:

In B@ncs24 DDP cheques transactions are done in two ways – by way of debit to BGL accounts in case of stray purchases and by way of debit to customer level DDP accounts opened for this purpose. In both the cases, system maintains the outstanding DDP entries with age-wise breakup. Unlike in CC, OD, DL and TL accounts, system does not classify DDP Cheques account of a customer to any of the NPA statuses. B@ncs24 provides in CIS, a report of DDP Cheques, which are outstanding beyond 90 days, the detail of which is furnished at the end of this booklet. Using this report, branch user is required to change the old IRAC Status manually in respect of the particular customer's DDP Cheque account. There are no other processing such as stopping of interest application and INCA classification required for these types of accounts.

Tracking Of NPA for Bills Transactions:

Transactions in respect of bills accounts such as DDP bills, Inland Bills, etc. are put through in Eximbills software. Users are guided to refer to the reports generated by Eximbills in this regard for classifying such accounts.

Treatment Of NPA for all the Accounts of a Customer in case One of his Accounts is NPA:

The System will be tracking all the loan accounts of a customer and based on various arrear conditions the NPA status will be decided in each of the accounts. System is not designed to automatically change the NPA status in case one of the loan accounts turns out to be NPA. This decision has been taken consciously to avoid operational problems in a centralised environment where loan accounts of a particular customer may be maintained at various branches. Therefore, this requirement is handled by way of a report, which will furnish the details of all loan accounts of a particular customer who has one or more of his loan accounts classified as Risk Grade '04' and above (New IRAC Status). Using the information in this report, the user has to manually downgrade the status of the other loan accounts of the customer. The details of this report are furnished at the end of this booklet.

10.18. FAQs ON NPA Tracking:

Q1. How do I find out whether an account has become an NPA as per the system?

There are two ways of finding out whether a loan account has become a NPA –

(a) Through Short Enquiry

(i)   For DL / TL accounts

Select **DL/ TL Accounts & Services → Enquiries → Short**

Screen SCR **010400** 'Loans: Short Enquiry' is displayed.

Input **Account Number.**

Select **"Option"** as **"1. Normal Details"** from the Drop Down Box.

Click on 'Transmit'.

Screen SCR **032100** 'Loans: Short Enquiry' is displayed.

Check the value in **"New IRAC Status"** field

If the value is '04' or above, the account is an NPA.

Explanation for Risk Grades

00 → Standard

01 → Standard – Temporary Irregular

02 → Standard – Problem Loans

03 → Standard-Problem Assets

04 → Sub-standard

05 → Doubtful (Less than one year)

06 → Doubtful (1 to 3 years)

07 → Doubtful (More than 3 years)

08 → Loss Assets

(ii)   For CC / OD accounts:

Deposit/ CC/ OD Accounts & Services → Enquiries → Short

Screen SCR. **00400** 'Deposits: Short Enquiry' is displayed.

Input **Account Number**.

Select **"Option"** as **"2. Overdraft Details"**

Click on 'Transmit'.

Screen SCR **032032** 'Deposits: Overdraft Enquiry Single Limit' appears.

Check the value in **"New IRAC Status"** field

If the value is '04' or above, the account is an NPA.

(Explanation for IRAC codes given above)

(b) **Through NPA Enquiry option** – **Common Processing → Overdue/ NPA**

(i)   Amend/ Enquire NPA Status – CC/OD

(Scr. **007053** 'Deposits: Amend/ Enquire Bad Debt Status'

Input **Account Number.**

Click on 'Transmit'.

(Scr. 007003 'Deposits: Amend/Enquire Bad Debt Status'

The current status of the account as per the system is shown against **"New IRAC Status"** and the description is given against **"Bad Debt Description"**

(ii)   **Amend/ Enquire NPA Status – TL / DL**

(Screen SCR **017503** 'Loans: Amend/ Enquire Bad Debt Status'

Input **Account Number.**

Click on 'Transmit'.

Screen SCR **017003** 'Loans: Amend/ Enquire Bad Debt Status'

The current status of the account as per the system is shown against **"New IRAC Status"** and the description is given against **"Bad Debt Description"**

Q2. How to find out the reason for an account becoming NPA?

The reason for an account becoming NPA can be known from the following menu option –

Common Processing → Overdue / NPA → NPA Enquiry

Screen SCR **010511** 'Loans: NPA Enquiry Prompt' is displayed.

Input **Account Number.**

Field 'System': select either **"DEP:Deposits"** or **"LON:Loans"** as the case may be.

Field 'Enquiry Option': select '1. Risk Grade History Enquiry' from the Drop Down Box.

Click on 'Transmit'.

Screen SCR **032511** 'Loans: Risk Grade History Details' appears.

In **"Arrears Cond. Number"**, the user can view the condition number that has triggered the change in the IRAC status.

The first two fields – " **Indicative IRAC Status**" and "**Desc of Indicative IRAC Status**" show the current status of the account.

If the "**Arrear Cond Number**" is shown as '0', then it is a user-triggered change, in which case the teller-id and branch code information will be additionally available.

Q3.   How To a Rectify Arrear Condition?

The Arrear Conditions that could trigger an account becoming NPA have been explained earlier. In all these cases, simply by rectifying the error, the system will not make an account a performing asset and manual intervention is required on the part of the branch officials.

The following are the possible rectifications for the different arrear conditions –

1. **Excess Drawings** – Account needs to be regularized by the customer by making good the arrears amount. The amount of arrears can be enquired through the "Short Enquiry" option.

2. **Expiry of validity of stock statement** – Fresh stock statement needs to be obtained from the customer and entered in the system and properly authorized.

3. **Non-renewal of accounts** – In case renewal has already been done but not captured in the system, then the same is to be entered in the system using the appropriate option under "Common Processing" menu.

Q 5. What are the various terms used in B@ncs24 and their explanations:

Terminology Used	Meaning
Risk Grade	IRAC Status
Bad Debt Indicator	IRAC Status
Arrears	Overdues/ Irregularity
Loans	CC/ OD/ DL/ TL
Old IRAC Status	Confirmed NPA Status of the account
New IRAC Status	Indicative NPA Status of the account
INCA	Interest Not Collected Account
UIPY	Unrealised Interest of Previous Years
SCR NO.	Screen Number
Prompt Screen	Screen for inputting account number / CIF number and action
Return Screen	The screen that is displayed by B@ncs24 after transmitting Prompt Screen
System (as shown in many of the screens of B@ncs24)	Various modules in B@ncs24
DEP	CC/ OD accounts (Deposit Module)
LON	DL/ TL accounts (Loans Module)
CRA	Credit Risk Assessment
Old Bad Debt Indicator	Old IRAC Status ie., Existing
New Bad Debt Indicator	New IRAC Status as calculated by the System

AUCA	Advances Under Collection Account

Q 6. What is the NPA Date and where can I view it?

❖ NPA date can be viewed in 'Short enquiry' and 'Long enquiry' depending upon whether the loan account is a CC/OD account or DL/TL account.

- o in case of CC/ OD this can be viewed in the **Short enquiry**
- o in case of DL/ TL this can be viewed in the **Long enquiry**

❖ When the NPA status (New IRAC Status) is changed to '04' either automatically by the system or manually by the branch official, the system stamps the date on which this change is effected at the account level.

❖ If the status is upgraded to make the account 'Standard', then the NPA date that was stamped earlier gets removed.

❖ All the date related NPA Movements subsequent to Sub-Standard Asset are tracked using this date as the criteria.

10.19. Summary of NPA Tracking

Components of NPA Tracking:

- ❋ IRAC Status
- ❋ Arrear Conditions
- ❋ Arrear Actions
- ❋ New IRAC Status
- ❋ Old IRAC Status.

1. IRAC Status – Risk Grades are defined in the system ranging from Standard Assets to Loss Assets (Risk Grade '00' to Risk Grade '08').

2. Arrear Conditions – these are defined separately for CC/OD and DL/TL products. An Arrear Condition determines whether an account satisfies the requirements for becoming an NPA or not.

3. Arrear Actions – indicates the action the system has to take, when an account meets the Arrear Condition criteria.

4. New IRAC Status – Indicative status of a loan account as processed by the system. No processing is done based on this status.

5. Old IRAC Status – this is the actual IRAC status of a loan account, which is either confirmed by the operating staff during year-end or any time during the year.

Enquiries Available:

1. Risk Grade Enquiry – depicts changes in New IRAC status of the account, Date & Time of change and the Condition number, which triggered the change.

2. NPA Status Enquiry – gives the position of the various arrears conditions with regard to the particular account.

3. Transaction Enquiry – gives the changes in Old IRAC status.

4. Short Enquiry – gives the 'Old' and 'New' IRAC status of the account.

Options for modification of NPA related data at account level:

Menu Navigation:

Common Processing → Overdue / NPA →

> 1 - Adjust Overdue / Prepayment Balance Credit
>
> 2 - Adjust Overdue / Prepayment Balance Debit
>
> 3 - Amend / Enquire NPA Status – CC/OD
>
> 4 - Amend / Enquire NPA Status – TL/DL

Option 1: This option is to reduce the amount by which a DL/ TL account is irregular. This is achieved by <u>reducing</u> the amount appearing against "Arr/Adv" field in short enquiry. This action in turn <u>increases</u> the Theoretical Balance of that account.

Option 2: This option is used where the Arrears amount for that particular account is to be increased. This is achieved by <u>increasing</u> the amount appearing against "Arr/Adv" field in short enquiry. This action will <u>reduce</u> the Theoretical Balance by a similar amount.

Option 3: This option is used to alter the New and/ or the Old IRAC status of a CC/ OD account.

Option 4: This option is used to alter the New and/ or the Old IRAC status of a DL/ TL account.

Granting Holidays from NPA Tracking:

A loan account can be exempted from NPA tracking for a specified period, either for a particular condition or for all the arrear conditions.

Unrealised Interest:

1. Once the Old IRAC status of the account is changed to '04' or above, the system automatically updates the unrealised interest portion based on the NPA date.

2. The System automatically passes entries for both unrealized interest of current year and previous year. The accrued Interest is increased to the extent of Unrealised Interest reversed by the system.

3. Similarly, when a repayment is made into a Loan account, the system automatically reduces the amount from the accrued interest and applies the interest to the account to the extent of credit.

Write-Off:

There is a provision to write-off accounts in Recalled Assets. If the outstanding balance in the account at the time of write-off is above Rs 50,000/- it can be transferred to an Advances Under Collection account (AUCA). However, in such cases, before trying the write-off transaction, the AUC account has to be created in the system manually or the option to create the AUCA account automatically should be selected.

10.20 Common Issues with NPA Tracking in CBS:

The users should choose correct Product and Sub-Product Type while opening borrow-al accounts. The operating staff has to exercise utmost care at the time of data input in relevant fields, which would be validated at the time of NPA tracking by the system.

10.20.01 Data Input affecting the NPA Status in CC/ OD Accounts:

1. **Limit & Expiry Date**: The expiry date of the limit has to be given correctly in the LIMIT DATA ENTRY screen otherwise the DP would be zeroised on the limit expiry date even when there is adequate security. On renewal of the limit, the revised expiry date had to be input in the system.

2. **Creation of Security:** The primary security available for the account should be created & invariably authorised and properly linked to the account so that the system calculates the DP based on the Security value / Margin.

3. **Stock Statements:** The stock statements are vital for calculating DP in respect of CC accounts. Stock statements are to be obtained from the borrower at the prescribed periodicity and must be recorded by means of an amendment of the collateral to reflect the revised DP. While entering this, not only the value of the security, but the COMMENCEMENT DATE (new stock statement date) and EXPIRY DATE (date up to which the DP would be in force) are correctly furnished as the system validates both these dates during NPA tracking.

4. **Validity Of Stock Statement:** A CC account remains Standard upto 90 days from the Sotck Statement Commencement Date. The next stock statement must be recorded before 97 days from the earlier commencement date otherwise the system renders the account as irregular and if the next stock statement is not recorded before 180 days from the earlier commencement date, the system renders the account as NPA.

5. **Stock Statement Periodicity:** If as per terms of sanction, Stock Statements are to be submitted at a periodicity other than monthly intervals, this must be defined in the System by declaring holiday for the respective arrears condition (for condition No: 613).

6. **ACC/ KCC/ATL Accounts**: These accounts would be rendered NPA if they remain overdue for two crop seasons in case of short duration crop or for one crop season in case of long duration crop. This should be input in the system at the additional details screen, by declaring the correct crop season in months for the

required period and also by verifying the tentative NPA date as mentioned by the system for tracking the arrears conditions (NPA Reckon Date).

10.20.02 Data Input affecting the NPA Status in TL / DL Accounts:

1. **TENURE:** The total tenure of the loan account, including, moratorium and repayment period in number of months to be correctly calculated and furnished in the field LOAN TERM while opening the account. In case of Education Loans, the system prompts the user to confirm the same and input the moratorium period (including course period). While creating the repayment schedule for such accounts, the repayment start date has to be after the completion of the moratorium period.

2. **Repayment Schedule:** As the Repayment schedule is the **Important** condition in NPA tracking in respect of Loan accounts, the following areas need critical attention:

   (a) Moratorium period to be invariably reckoned in the Loan Term in respect of all accounts as discussed above and more particularly Housing and Education loans.

   (b) Start Month for the repayment of Principal and Interest (including interest for Moratorium Period) to be correctly furnished.

   (c) In case of Demand Loans against Bank deposits, repayment schedule for Principal and/ or Interest to be generated, only if agreed by the borrower as per terms of sanction and normally it is End of the Term.

   (d) While creating Repayment Schedule, out of the four available options, viz., 1. EMI; 2. Princ Eq Distr; 3. PMI; 4. Negotiated Repayment, the correct option depending upon the terms of sanction has to be selected.

   (e) The repay day, if left blank, will now be, by default, the last day of the month from which the repayment starts as furnished in Principal/Interest repay start month. Earlier the system was taking the first day of the month by default.

3. **SECURITY:** While creating the security the start date and end date are to be specified, otherwise after the end date the system would treat it as Erosion of Security. While entering the details of Stock statement, the system would now call for data input in the field "Commencement date/Stock statement date" and automatically reflect the "Expiry Date" as 40 days from the commencement date. By default, the system date is picked up as "Commencement Date" to ensure that this field is not left blank. User has to enter the actual; date of stock statement in this field. The expiry date can be amended as desired by the user. The purpose of expiry date is to calculate the Drawing Power only. But for IRAC grades related to stock statement, only the commencement date is taken into account as follows:

Age of stock statement	Indicative IRAC status
Stock statement older than 30 days	00

Stock statement older than 60 days	00
Stock statement older than 97 days	01
Stock statement older than 120 days	02
Stock statement older than 150 days	03
Stock statement older than 180 days	04

Entry of subsequent stock statement should be done by using the amend collateral menu instead of creating a fresh collateral.

4. **ATL ACCOUNTS:** In case of ATL accounts Crop season period should be correctly given in the additional details screen for arriving at NPA Reckon Date.

5. **DISBURSEMENT:** In case the borrower has not availed the entire sanctioned limit, the repayment schedule has to be regenerated after crystallising the amount of loan availed by the borrower, so that the Repayment schedule shows the correct EMI amount. In such cases, the disbursement schedule also should be amended to limit the disbursement to the actual disbursed amount.

6. **RE-PHASEMENT:** In case of a rephased loan account, the repayment schedule has to be regenerated based on the terms of rephasement approved.

The above critical areas are to be taken in to account while opening/ maintaining the borrowal accounts.

10.21 Action to be taken by Branches when the New IRAC Status of the Account Slips:

10.21.01 CC / OD Accounts:

NEW IRAC STATUS	ARREARS CONDITION	ACTION TO BE TAKEN
01, 02, 03,04	701,702,703, 704	Excess drawings if any to be recovered. Check for limit expiry date, renewal due date & if expired, review/ renewal to be carried out and input in the system. In case Of ACC/ KCC Accounts, ensure the correctness of 'crop season period' and 'NPA Reckon Date' in the additional details screen.
01, 02, 03,04	601,602,603, 604	Recover the unrealised interest and ensure that there are sufficient credits, equal to the interest applied to the account, after the date of interest application, In case of ACC/ KCC accounts declare holiday for arrears condition no 602 in the system.
01,02, 03,04	611,612,613, 614	Obtain new stock statement and input the details in the system. In case the periodicity of stock statement as per sanction terms is yearly, declare holiday for arrears condi-

NEW IRAC STATUS	ARREARS CONDITION	ACTION TO BE TAKEN
		tion 612in the system. If slippage of IRAC status to 4 is on account of non-financial arrears condition, manual intervention is required for upgrading the IRAC status after rectifying the irregularity reasons of the respective arrears condition.
01,02,0 3,04	621,622,623, 624	Obtain the renewal data, complete the renewal exercise and input in the system. If slippage of IRAC status to 4 is on account of non-financial arrears condition, manual intervention is required for upgrading the IRAC status after satisfying the respective arrears condition.
05, 08	711, 712	Check whether security is created and authorised with proper commencement & expiry date and value.

10.21.02 TL / DL Accounts:

NEW IRAC STATUS	ARREARS CONDITION	ACTION TO BE TAKEN
01, 02, 03,04	501,504,505, 506	Arrears on account EMI to be recovered. Check for proper loan tenure taking into account moratorium period and repayment period. Check that the repayment schedule generated is with a commencement date after the moratorium period, in respect of principal as well as the interest.
05, 08	711,712	Check whether security is created and authorised with proper commencement & expiry date and value.
01, 02, 03,04	701,702,703, 704	Excess drawings if any to be recovered. Check for limit expiry date, and nonpayment of Principal/Interest. In case of ATL Accounts, ensure the correctness of 'crop season period' and 'NPA Reckon Date' in the additional details screen.

Old Arrear Conditions for Cash Credit and Overdraft Accounts:

New IRAC code	Arr Cond Number	REASON	REVISED IRAC STATUS
0	231	A/c Irregular for 7 days to 29 days	1
1	201	A/C Irregular for more than 30 days	2
2	202	A/c Irregular for more than 60 days	3
3	203	A/c Irregular for more than 90 days	4

0	232	Intt not serviced for 7 days to 29 days	1
1	204	Intt not serviced for more than 30 days	2
2	205	Intt not serviced for more than 60 days	3
3	206	Intt not serviced for more than 90 days	4
0	233	Stock Statement old : above 97 days	1
1	207	Stock Statement old : above 120 days	2
2	208	Stock Statement old : above 150 days	3
3	209	Stock Statement old : above 180 days	4
0	227	Stock Statement old : above 365 days	4
1	228	Stock Statement old : above 365 days	4
2	229	Stock Statement old : above 365 days	4
3	230	Stock Statement old : above 365 days	4
0	234	Renewal pending for more than 97 days	1
1	210	Renewal pending for more than 120 days	2
2	211	Renewal pending for more than 150 days	3
3	212	Renewal pending for more than 180 days	4
0	213	Erosion of security value by more than 90%	8
1	214	Erosion of security value by more than 90%	8
2	215	Erosion of security value by more than 90%	8
3	216	Erosion of security value by more than 90%	8
4	217	Erosion of security value by more than 90%	8
5	218	Erosion of security value by more than 90%	8

		Erosion of security value by more than	
6	219	90%	8
		Erosion of security value by more than	
7	235	90%	8
		Erosion of security value by more than	
4	220	50%	5

Old Arrear Conditions For Demand/ Term Loan Accounts:

New IRAC code	Arr Cond Number	REASON	REVISED IRAC STATUS
0	124	Overdue for period for a period of 7 days to 29 days	1
1	101	Overdue for period for a period of 30 days to 59 days	2
2	102	Overdue for period for a period of 60 days to 89 days	3
3	103	Overdue for period for a period of 90 days and above	4
0	104	Erosion of security value by more than 90%	8
1	105	Erosion of security value by more than 90%	8
2	106	Erosion of security value by more than 90%	8
3	125	Erosion of security value by more than 90%	8
4	107	Erosion of security value by more than 90%	8
5	108	Erosion of security value by more than 90%	8
6	109	Erosion of security value by more than 90%	8
7	110	Erosion of security value by more than 90%	8
4	111	Erosion of security value by more than 50%	5
0	131	1 EMI Overdue for period more than 7 to	1

		29 days	
0	132	2 EMI Overdue for period more than 7 to 29 days	1
0	133	3 EMI Overdue for period more than 7 to 29 days	1
1	134	1 EMI Overdue for period more than 30 days	2
0	135	2 EMI Overdue for period more than 30 days	3
0	136	3 EMI Overdue for period more than 30 days	4
1	137	2 EMI Overdue for period more than 30 days	3
1	139	3 EMI Overdue for period more than 30 days	4

Old Common Arrear Conditions:

Arrear Condition Number	In Risk Grade of CC/ OD or DL/ TL	Description	Number of Days in the given risk grade	Action No	New NPA Status of A/c
151	04	Risk Grade (4)	365 days	105	05
152	05	Risk Grade (5)	365 days	106	06
153	06	Risk Grade (6)	730 days	107	07

NOTE: WHENEVER REPAYMENT TYPE IS GIVEN AS EMI FOR ACCOUNTS WHERE AS PER THE SCHEME EMI REPAYMENT IS NOT STIPULATED, THE ACCOUNTS WILL NOT TRACK FOR NPA IN CASE OF DEFAULT.